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**Community Pharmacy Tracker and key tasks**

**October 2025**

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# Pharmacies across Southwest London - important messages to share with your teams this week and any necessary actions.

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| **Subject** | **Requirement** | **Deadline** | **Action and links** | **Tick when completed** |
| **Expression of interest End of life care service** | Contractual | 22nd th August | South West London ICB are seeking expressions of interest for Enhanced Availability of End of Life Care (EOLC) medicines.  If you wish to express an interest in this service please complete the form at the following link:   * [https://forms.office.com/e/nkJZGdej0W](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.office.com%2Fe%2FnkJZGdej0W&data=05%7C02%7Cdavid.tambyrajah%40nhs.net%7C7c649789a37d4f5a18b108ddcb949f7a%7C37c354b285b047f5b22207b48d774ee3%7C0%7C0%7C638890561371714511%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=BiKAIGrkw6jsPjGcYQD9WgoRqf4nycDzpIwDS%2B5uYQc%3D&reserved=0)   **For pharmacies applying after this date please Email your EOI to Sarah Taylor Deputy Chief Pharmacist , NHS South West London ICB** [**sarah.taylor@swlondon.nhs.uk**](mailto:sarah.taylor@swlondon.nhs.uk) |  |
| **Complete threshold payment survey** | YES | 4th October | [**Survey: Pharmacy First Threshold Payment (August 2025)**](Survey:%20Pharmacy%20First%20Threshold%20Payment%20(August%202025))  **The LPC has heard from many pharmacies that they may not have received the £1,000 payment for August. If that’s true, it means hundreds of pharmacies are missing out on vital income.** Real data is needed to take to Community Pharmacy England and NHS England. That is where you come in.  Please take just 2 minutes to complete this short, anonymous survey |  |
| **Flu & Covid vaccination programme.** | Contractual | 1st October | **Key dates and important information to note:**   * **1st October:** Children’s Flu vaccination starts. Don’t forget to register if you want to participate – Find out more [here](https://cpe.org.uk/our-news/childrens-flu-vac-advanced-service-to-be-launched-in-october/) * **Children’s Flu Vac:** Resources available [here](https://cpe.org.uk/our-news/childhood-flu-vac-resources-to-implement-and-promote-the-service/) including ned checklist for Pharmacists and Pharmacy Owners * **1st October:** Flu vaccination starts for all other eligible adults and COVID-19 vaccinations begin * Find out more [**here**](https://cpe.org.uk/our-news/autumn-winter-2025-26-flu-c-19-vac-programme-timings-confirmed/)   View the service specification and updates [**here**](https://cpe.org.uk/our-news/flu-vac-2025-26-service-spec-published/) |  |
| (**EOI) Notice - Respiratory Syncytial Virus (RSV) London Vaccination Service** | Contractual | 8th October | **Community pharmacies wishing to register their interest should follow these steps:**   1. **Read the service Specification for the service.** 2. **Refer to the maps to check if your pharmacy is located within the defined designated areas** 3. **Populate and submit the EOI for the service using the link** [**here**](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.office.com%2Fe%2FTA1z5P5npc&data=05%7C02%7Cdavid.tambyrajah%40nhs.net%7C6a87c6a75aba4bfd30bd08ddfda0b679%7C37c354b285b047f5b22207b48d774ee3%7C0%7C0%7C638945589331303395%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=0RZYe3mCMJzUFcGwT96FXjpJ1ta1PZB8ZGYfWUcXgFU%3D&reserved=0) |  |
| Service update | Contractual | Now | New draft versions of the Pharmacy First and Pharmacy Contraception Service have been published   * Pharmacy First Clinical Pathways and PGDs – More info [**here**](https://cpe.org.uk/our-news/advance-notice-updated-pharmacy-first-clinical-pathways-and-pgds/)   Pharmacy Contraception Service – View [**here**](https://cpe.org.uk/national-pharmacy-services/advanced-services/pharmacy-contraception-service/) |  |
| PQS: The  Antimicrobial Stewardship | Contractual | 1st Sept 2025 – 31st  Mar 2025 | Pharmacy First consultations clinical audit can be started from the 1st September 2025   * The 2025/26 clinical audit should be conducted from 1st September 2025 and completed no later than 31st March 2026 |  |
| **Regulatory Changes** | Contractual | 1st October 2025 | **Regulatory Changes**  Several regulatory changes are due to come into effect on the 1st October 2025 Find out more [**here**](https://cpe.org.uk/our-news/additional-1st-october-regulatory-changes/) |  |
| **Changes for Distance Selling Pharmacies (DSPs)** | Contractual | 1st October 2025 | **Changes for Distance Selling Pharmacies (DSPs)**  Distance selling premises (DSP) pharmacies will only be able to deliver Directed services (Advanced, National Enhanced, and Enhanced services) remotely from the distance selling premises, similar to their delivery of Essential services OR, if the service specification permits, face-to-face with the patient, off-site   * Find out more [**here**](https://cpe.org.uk/quality-and-regulations/terms-of-service/distance-selling-pharmacies/)   View the CPE FAQ page [**here**](https://cpe.org.uk/our-news/contract-changes-dsp-regulatory-faqs/) and read the news story [**here**](https://cpe.org.uk/our-news/dsps-service-changes-from-1st-october-2025/) |  |
| **Pharmacy First** | Contractual | 1st October 2025 | **Pharmacy First**  The minimum activity requirement for Pharmacy First will increase to require pharmacy owners to deliver **ONE ABPM consultation per month**, in addition to meeting the other requirements already in place   * Find out more [**here**](https://cpe.org.uk/national-pharmacy-services/advanced-services/pharmacy-first-service/)   Revised Clinical Pathways & PGDs. Final versions can be found [**here**](https://www.england.nhs.uk/publication/community-pharmacy-advanced-service-specification-nhs-pharmacy-first-service/) |  |
| **Pharmacy Contraception Service (PCS)** | Contractual | 9th & 29th October 2025 | **Pharmacy Contraception Service (PCS)**  **Important information to note:**   * Expansion of service to include oral emergency contraception with a fee of £20 per consultation, plus the cost of any EC provided to the patient * Addition of Pharmacy Technicians allowed to provide the service * Addition of Drospirenone to the progesterone PGD to enable the supply of this medicine * Download the CPE briefing on what’s changing [**here**](https://ykl49z7ab.cc.rs6.net/tn.jsp?f=001vmZYrfCrQMuQ2Q6NpYyKDOyfdWEBo5wSeYpyuW4DNadPTRV4knx_5sWvKFKx77h83s0l1pvw1a-O71lNzUGY32-33Xu5qTEj_uIn7b4AeJ2s_MuGa1HuZyiIY1fh8g2O9Nu1FTuuXXZ_QcyEh0NTVamGAZiEg1etpCgMCb59hCP46KbMtVoJj9_r_Kw3-Pelw3KhBnLMTFNafzqszJorgi8IIbsbWSf9fMKouM72j78%3D&c=XJGVK9M1GbBCc_28ScCimr6iuvD8lvSxgXB5mOzFBsWAmogjNUtm-Q%3D%3D&ch=qI2r36uoMmqAGrFzoNJqrooQYLd7a-kVj7XQp3VZZcZGauWPdnWpQQ%3D%3D) * CPE – PCS Webinar – Thursday 9th October (7:30pm) Book [**here**](https://cpe.org.uk/our-news/webinar-emergency-contraception-and-the-pcs/) |  |
| **New Medicines Service (NMS)** | Contractual | 29th October 2025 | **New Medicines Service (NMS)**   * Expansion of service to include depression as an eligible therapeutic area   The revised service specification and drug list can be viewed [**here**](https://ykl49z7ab.cc.rs6.net/tn.jsp?f=001vmZYrfCrQMuQ2Q6NpYyKDOyfdWEBo5wSeYpyuW4DNadPTRV4knx_5sWvKFKx77h8n_VpGIurQ1pDF2gizHEk1cEa1Y1e3HDDlz62rxf8p0axr-ot_t1999o0FPOjd9UMp5UPL0jSahQKWz9iGISXwzryiKlm7Gbn24r2GjlpeKWAaBblJ_h0Y5V0pNdkJn4D-tRf53DMT-U%3D&c=XJGVK9M1GbBCc_28ScCimr6iuvD8lvSxgXB5mOzFBsWAmogjNUtm-Q%3D%3D&ch=qI2r36uoMmqAGrFzoNJqrooQYLd7a-kVj7XQp3VZZcZGauWPdnWpQQ%3D%3D) |  |
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| **NHS England Mandetory workforce survey.** | YES | Friday 21st November 2025 | NHS England’s **mandatory** Workforce Survey is now open, and pharmacy owners have until **11.59pm on Friday 21st November 2025** to complete it   * [Learn more about the survey and how to complete it](https://cpe.org.uk/our-news/2025-mandatory-workforce-survey-opens-today/) |  |

**Regular Tasks** The following tasks need to be completed on a daily / monthly basis:

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| **Subject** | **Requirement** | **Deadline** | **Action and links** | **Tick when completed** |
| **Check NHS Shared Mailbox** | Pharmacy Business | Twice a day (minimum) | NHSE&I and CPSC regularly send important communications to your NHS Shared Mailbox.  Please ensure at least 2 members of staff have access your Mailbox and that it is checked at least twice a day.  [**How to information here.**](https://psnc.org.uk/digital-and-technology/nhs-mail/) |  |
| **Online Profile Update using NHS Profile Manager** | Contractual | Quarterly | Using the [,NHS Profile](https://organisation.nhswebsite.nhs.uk/) [Manager](https://organisation.nhswebsite.nhs.uk/) ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date. This needs to be verified each quarter. **Remember to update your profile if you have to temporarily close the pharmacy during its normal hours.** |  |
| **Local Services** | Payments | By the 5th of each month | Please claim all your locally commissioned services. |  |

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| **PharmOutcomes Access** | Information & Support | Now | Check that pharmacy staff have access to PharmOutcomes during all opening times, especially when locums are on duty; set-up additional accounts if needed. Instructions can be found [here.](https://pharmoutcomes.org/pharmoutcomes/guides/provider/11.%20Administration%20-%20Creating%20New%20Users%20v1.pdf)’ Please ensure PharmOutcomes is checked regularly throughout the day (minimum 3 times a day) and action any referrals received for the following services:   * The Pharmacy First Service * The Discharge Medicines Service * The Hypertension Case Finding * The Contraception Service * The Smoking Cessation service |  |
| **Summary of payments including claiming deadlines** | Pharmacy  Income | At different dates please follow the summary to make claims | A summary of payment claiming deadlines can be found [here](https://cpe.org.uk/funding-and-reimbursement/monthly-payments/payment-timetable-and-deadline-tracker/). |  |
| **Funding & Reimbursement Shorts: End of month submission process** | Pharmacy  Income |  | A new ‘End of Month Submission Process’ short has been released  View the video and important information [**here**](https://cpe.org.uk/our-news/funding-reimbursement-shorts-end-of-month-submission-process/) |  |
| **Serious Shortage Protocols (SSPs)** | Dispensing | Ongoing | Active SSPs Can be found [**here.**](https://psnc.org.uk/dispensing-and-supply/supply-chain/ssps/) |  |
| **MHRA Drug Safety**  **Newsletter** | Dispensing | Monthly | Download the monthly newsletter[**here**](https://www.gov.uk/government/publications/drug-safety-update-monthly-newsletter?utm_source=d11a497b-5c5f-4265-abc4-530cf808e996&utm_medium=email&utm_campaign=govuk-notifications&utm_content=immediate) |  |
| **Drug Tariff** | Dispensing | Monthly | Updates on the drug tariff can be found[**here**](https://cpe.org.uk/our-news/drug-tariff-watch-april-2025/) |  |
| **LPC email distribution list and LPC borough WhatsApp group** | Communications |  | The LPC encourages Contractors, Pharmacy Superintendents , responsible pharmacy managers and locums to join the LPC mailing list to ensure they are up to date with the changes. |  |

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